



**NOTICE OF AWARD**

NOV 13 2023

**MNJ TRADING**

Unit 203 Fiori Bldg.,  
Capri Oasis Dr. Sixto Antonio Avenue,  
Maybunga, Pasig City

Dear Sir/Madam:


In connection with the NEGOTIATED PROCUREMENT – SMALL VALUE PROCUREMENT for the **Supply and Delivery of Various Office Supplies and Other Materials (Lot 2) for Internal Audit Service Unit** under **Request for Quotation No. 100-23-07-1739**, the Bids and Awards Committee resolved to recommend the award of the contract to **MNJ TRADING** in the amount of **Forty One Thousand One Hundred Pesos and 40/100 (Php 41,100.40)**.

This serves as formal notice of the award of the contract in your favor. You are hereby requested to execute the contract with the City and to submit relevant documents as required under the Implementing Rules and Regulations of R.A. 9184, if any, within ten (10) calendar days upon receipt of this Notice. Failure to execute the contract and to submit relevant documents (as applicable) within the above-mentioned period may result in the cancellation of the award of the contract in your favor.


Very truly yours,

**VICTOR MA REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme:

  
**ROMINA C. FERRER**  
Authorized Representative  
**MNJ TRADING**

Date: 11/13/23